

**Kingswell Surgery Patient Participation Group (PPG) Meeting, Tuesday 15 May 2018**

**Attendees:** Ian Batty (IB), Val Batty (VB), John Marshall(JJM), Jill Marshall (JM)

		Action	Planned Completion date	Complete
18	Meet and greet with Dr Alvarez deferred to June meeting.	ALL	26/06/18	
19	<b>Facebook:</b> Further information to be added re advantages of ordering repeat prescriptions on line.	VB	26/06/18	Complete
20	<b>Suggestion box:</b> No further suggestions received.	ALL		
21	<b>Newsletter:</b> May newsletter to be: <ul style="list-style-type: none"> <li>• Updated with Jan - Mar DNA figures</li> <li>• Addition of paragraph on 'Online Services'</li> </ul> Newsletter for August to include job role of Pharmacist. MS to supply	JM	26/06/18	Complete
22	<b>Online Services:</b> PPG members to attend surgery to promote online services for patients. 22 May (AM) Jill and John 31 May (Evening) Val and Ian 7 Jun (PM) Jill and John 15 Jun (AM) Val and Ian 19 Jun (AM) Jill and John 19 Jun (Evening) Val and Ian	ALL	26/06/18	Complete

23	<b>Barnsley Patient Council Meeting</b> All to attend the next BPC meeting on 30May, 1800 in Hilder House.	ALL	30/05/18	Complete
	<b>Next Meeting:</b> 26 June 2018, 1000, Kingswell Surgery.			