

Kingswell Surgery Patient Participation Group (PPG) Meeting, Tuesday 6 February 2018

Attendees: Ian Batty (IB), John Marshall(JJM), Jill Marshall (JM)

		Action	Planned Completion date	Complete
4	Facebook: IB/VB to contact Kay Needham with regard to meeting with the web developer to put a link from the surgery website to the PPG Facebook page. Post to be added to find out what patients want from the Facebook page.	IB/VB	02/03/18	On hold until KN returns to work
5	Suggestion Box: Suggestion for water cooler passed to Mark Schofield for discussion at practice meeting. IB to chase for reply.	IB	02/03/18	In place.
6	Newsletter changes: Add 'blood testing' after phlebotomy Ask Mark for names of HCAs Add web address for Living Well Barnsley	JM	02/03/18	14/02/14
7	Next Newsletter topics to include: Medical terminology explained Practice Nurse role Facebook Hayfever	IB VB		Complete

8	<p>Any other Business:</p> <p>The noticeboard needs refreshing</p> <p>Make small cards with area hospital contact numbers on for patients who do not have access to the internet</p> <p>Produce report of progress over the last 12 months to give to the Practice Manager.</p> <p>Ask KN to pass on minutes of Barnsley Patient Council meetings and find out future dates with a view to all attending a meeting.</p>	<p>ALL</p> <p>VB</p> <p>JM</p> <p>JM</p>		<p>06/03/18</p> <p>06/03/18</p> <p>06/03/18</p> <p>08/03/18</p>
	<p>Next Meeting: 2 March 2018, 1000, Kingswell Surgery.</p>			